

CLEANING PROTOCOL- updated 05/07/2020 in response to Covid 19 risk assessment.

Cleaning of Tents- to be done at each changeover.

Wear apron, gloves and face mask. Guests have been asked to leave tent air vents open and if not raining also the doors. Guests have been asked to strip beds of duvet cover, pillowcases, and fitted sheets and to bag these in sealed poly bag.

- Ensure tent air vents are open and secure door open.
- Visually check bedding is stripped and all rubbish removed.
- If not, remove bedding and tie in bag, do not shake. Remove sealed bag from tent.
- Remove pillow, mattress and duvet protectors and bag for washing. Remove bag from tent.
- Bag pillows and duvets and remove for quarantine for 72hrs.
- Bag scatter cushions and remove for quarantine for 72hrs.
- Check blanket boxes and remove blankets. If used (sealed bag opened) remove for washing. If still sealed, wipe bag with sanitiser and remove from tent while cleaning elsewhere.
- Remove ash from wood burner.
- Wipe headboard, bedside tables, coffee tables and other hard surfaces with hot soapy water. Allow to dry.
- Wipe info folder with sanitiser. Ensuring each page is wiped front and back.
- Spray carpet, mattress and futon/ sofa bed and log basket with fabric sanitiser
- Wipe headboard, bedside tables, coffee tables, inside blanket box and any other hard surfaces with sanitiser.
- Wipe solar charging point and light switches with sanitiser.
- Return sealed or new blankets to blanket box.
- Top up log baskets.
- Hoover
- Make beds with new pillows, duvet, protectors and linen.
- Replace new scatter cushions.
- Spray touch points on tent zip and air vents with fabric sanitiser.

Cleaning of Tent Kitchen- to be done at each changeover.

Wear apron, gloves. Guests have been asked to remove all food and to wash all dishes.

- Visually check that cool box is empty and if not empty into rubbish bin.
- Box all crockery pots and pans into plastic box and remove to pick up.
- Remove tea towels and welcome tray.
- Open up deckchairs and spray with fabric sanitiser spray- leave outside.
- Wipe shelves, worktop, table and benches with hot soapy water and leave to dry.
- Sweep floor.
- Clean gas stove with degreaser.
- Remove and wash cool box at sink.
- Sanitise worktops, shelves, stove, table, benches and cool box, gas bottle and light switch with sanitiser spray.

- Fold and return deckchairs.
- Replace new crockery, pots pans etc. to shelves.
- Place welcome pack on worktop.
- Remove fire pit grill and take to sink for cleaning then replace.
- Empty bins and recycling box. Sanitise lids and replace bin bags.

Cleaning Compost Loo, shower and washing up trailers.

- Wear apron, gloves and face mask.
- Remove left over washing up pads/cloths and place in bin. Rinse and wipe down washing up sink and drainer with bleach.
- Wipe washing up bottle with sanitiser, refill if necessary and leave on sink.
- Remove and bag hand towels, bath mats and shower curtain.
- Empty and tie bin bag.
- Remove “compost” container from toilet, immediately place a lid on it and place in pick-up.
- Remove apron and gloves and replace with new.
- Hoover door mat and move.
- Hoover floor.
- Wipe toilet bowl with strong bleach solution. Discard cloth.
- Using a new cloth, wipe sinks, taps, showers, screen, walls, door handles, bin, shavings bucket, and light switches with bleach solution.
- Wipe toilet seat and lid with bleach solution.
- Wipe shavings scoop with sanitiser.
- Replace new hand towels, shower curtain, toilet rolls and bath mats.
- Refill hand soap dispensers and wipe with sanitiser.
- Refill shavings bin
- Mop floors with bleach.
- Replace bin bag and bin.
- Spray door mats with fabric sanitiser and replace.
- Empty Urine collector and replace.
- Remove and dispose of gloves and apron.

As showers and toilets are being used by one family and not shared, they will not be cleaned every day, only between guests. For stays of longer than 3 days we will check the compost loo and change as necessary every 2-3 days following the process above.

Communal Kitchen

The communal kitchen will not be in use due to current restrictions, however guests may need to access to collect ice packs and charge phones.

Twice a day the following will be carried out:

- Wipe worktop, taps, sink, fridge and freezer door with bleach solution.
- Wipe door handles and light switches with sanitiser.
- Remove used ice packs and wash in hot soapy water then sterilise with bleach. Refreeze.
- Empty bins as needed. Wipe bin lids with hot soapy water and then sanitiser.
- Wipe table.
- Wipe charging area with sanitiser.
- Check hand sanitiser and wipes for guest use and top up if needed.

On each change over day....

- Sweep floor.
- Clean fridge.
- Disinfect wheelbarrows with sanitiser.

Additional notes.

Mattress, pillow and duvet protectors, tea towels, hand towels and bath mats are all washed here at 60 degrees c using normal laundry detergent unless they specify a lower heat setting, in which case they are washed at the appropriate temperature with the addition on vanish oxi action stain remover.

Cleaning solutions used are:

Normal household bleach

V tuff Antiviral antibacterial upholster cleaner EN14476

One Chem All Clear surface cleaner EN14476

Ciff bathroom cleaner.

Ciff Kitchen cleaner

